

MEMO FOR IATS USERS

Please insure that people who work in travel see the information listed below.

March 2020

SUBJECT: Rates Update CD For March 2020

NOTE: YOU MAY HAVE TO CLEAR THE CACHE ON YOUR COMPUTER WHEN TRYING TO DOWNLOAD RATES.

The following is a list of items enclosed:

- A. Information cover sheet and instruction sheets for loading rates for IATS
- B. IATS flyer for March 2020
- C. 1 CD labeled: March 2020 RATES UPDATE (now with the IATS 7.1 manual)

IATS RATES UPDATE INSTRUCTIONS

A. This month's update includes OCONUS rates eff 3-01-2020 and Federal Estimated Tax Schedule for 2020.

Step 1 Copy the file UPDATE302_Mar0120.ZIP to the location you will use for this and later updates. (You can leave the updates on the (CD) and have the system look for the update on the CD each month) Once IATS learns this location it will remember it from the previous update

Step 2 Login to Maintenance with a user who has rights to update rates. A Superuser works well.

Step 3 Expand the "Configuration/Base Parameters"

Step 4 Click the entry "Update All Rates/Locations"

Step 5 Browse the "Show update-files in directory" on the UPDATE RATES AND LOCATIONS screen and find where you copied the attached file. Note: If the files were copied in the same locations as last month's update, the file should be displayed.

Step 6 If step 5 was correct you will see the current update in the "Available update-files:" block. Click the "Update the rates/Locations using the Selected Files" button to begin.

Step 7 Answer the prompts

NOTE: Check these locations to insure the rates updated. If WinIATS rates are different you will need to contact DFAS or your WinIATS support organization. Do not do this lookup in Maintenance since you may accidentally override one of the dates. Use the rate lookup option.

COUNTRY OR STATE / CITY	DATE	LODGING	M&IE	MAXIMUM
BELIZE OTHER	03/01/2020	143	80	223
TONGA OTHER	03/01/2020	129	73	202

These are only some of the locations that have changed. They are listed so you have a location toward the front of the alphabet and the end of the alphabet to check. If these updated correctly then the theory is that all the locations between have updated. You can use other locations from the PDTATAC web site to check the rates also.

Contact the following to obtain assistance IATS-HELPDESK

Email: dfas.indianapolis-in.ztd.other.iats-help-desk@mail.mil

Telephone - Commercial: (317) 212-7718 DSN: 699-7718

1) RATES CAN BE E-MAILED TO SHIPS AT SEA OR LOCATIONS THAT HAVE E-MAIL BUT NOT ACCESS TO THE INTERNET AND WANT THE RATES SENT TO THEM ELECTRONICALLY. SEND AN E-MAIL STATING IF IT IS CONTINUOUS OR JUST FOR A SPECIFIC NUMBER OF MONTHS. INCLUDE YOUR E-MAIL ADDRESS.

GET THE RATES ELECTRONICALLY!!

You can get the rates through the INTERNET at www.profsft.com (do not type http) then click on SUPPORT. At the SUPPORT PAGE, select the appropriate rates then download the rates update file.

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NOTES TO IATS USERS

RITA RATES

Attached this month are the 2020 Federal Estimated Tax Schedule that was released by the IRS this year. The Estimated Tax Schedule is used for year 1 and year 2 Federal Tax rates for RITA's whose orders were issued beginning in 2015. Under these rules the estimated tax table will be used for the Federal marginal tax rate on the RITA calculation. State and Local marginal tax rates will be the actual tax rate the employee paid on their personal 2019 State tax return.

Last year was the last time GSA compiled and released the Federal Marginal Tax Tables. The State and Puerto Rico income tax tables that GSA compiled for RITA processing most likely will not be compiled nor released by GSA this year.

Thanks
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