



**PLEASE DISTRIBUTE TO TRAVEL BRANCH SUPERVISORS AND EXAMINERS**

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## **Functional Corner**

***Insure the traveler has a valid mailing address to receive future W-2s***

**Mary Thieryoung**

**Navy Travel Coordinator**

When entering travel claims into IATS, for disbursement by ADS, please make sure to enter a valid mailing address for the traveler. Without having a valid mailing address, future W-2s are being delayed in being received by the traveler. Invalid mailing address affects; delays the traveler in receiving their future W-2; increase double and even triple the postage costs for mailing duplicate W-2s for one traveler, and corrections made to the W-2s are a manual process and time consuming. Cost adds up by missing a valid mailing address. For more information contact (216) 204-7700.

### ***Free Software Helps Wage Reports Accuracy***

AccuWage/AccuW2C is free software from Social Security. It allows you to check W-2 (Wage and Tax Statement) and W-2c (W-2 correction) reports for correctness before you send them to Social Security. Using AccuWage and AccuW2C greatly reduces submission rejections. Download the latest version of the AccuWage software before you prepare your wage reports each year from: <http://www.ssa.gov/employer/accuwage/index.html>

For more information go to

[www.socialsecurity.gov/employer/software.htm](http://www.socialsecurity.gov/employer/software.htm)

## **IATS-Help-Desk**

### ***Sybase Support for Version 9 Discontinued***

As of January 31, 2010 support for Sybase version 9 **has been discontinued**. Sybase Version 10 for IATS was first packaged with version 6.12. Any sites running an older version than that should at least upgrade to that release ASAP.

### ***When was the last time you ran your system tools? CHKDSK or DEFRAG***

Is your overall computer running slower and slower? How about your server? When was the last time any system tools were run? Was a DEFRAG run on the computer in the last month or the last year? As a measure of preventative maintenance (PM) you should consider setting into your schedule some PM on your computer(s) in the near future.

### ***Contact the following to obtain assistance***

IATS-HELP-DESK

Email: [IATS-HELP-DESK@DFAS.MIL](mailto:IATS-HELP-DESK@DFAS.MIL)

Telephone; Commercial: (317) 510-7946 DSN: 699-7946

**The current version of IATS, 6.13, was deployed on 1 December and contains among other things the following features:**

- **Add Return Request Button to Examiner View Request Selection Screen**
- **Allow Immediate Return of Voucher on Logging of Requests Screen**
- **Expand Remarks to 750 characters on Return Voucher Screen**
- **Add ID Who Ran the Backup Option in Maintenance**
- **Remove LT as Method of Reimbursement for Civilians**
- **SORT Report Changes for Navy**
- **Add NSPS Grades to Traveler's Profile**
- **Expand Title and FY Expense Allocation to 3 Fiscal Years**
- **Combine Create ASCII File to Upload to Disbursing Phase**
- **Add Purge Accounting Table Option to Utilities Module**
- **OCONUS Change to Allow Full or Reduced IE Rate to be Selected**
- **Correct Counts and Entitlements Management Report**
- **Add Suspense Summary Report to Debt Management Module**
- **Add Advance Detail Report to Management Report Module**
- **Add Settlement Detail Report to Management Report Module**
- **Correct Who Changed Financial Information Issue**
- **Lockdown Certain Marine Corps Accounting Screen Fields**
- **Warning Message for Marine Corps when Changing SDN Accounting Field on Due US Claims**
- **Army Configuration Add Accounting Pre-validation Switch in Maintenance**
- **Correct Navy MILPCS Due US Re-computes Issue**
- **Soft Code Gov't Credit Card Bank Account Information for Air Force**